

**UNIVERSITY OF VOCATIONAL TECHNOLOGY
INTERNATIONAL RESEARCH SYMPOSIUM -2025 (IRS2025-UoVT)**

Guidelines for the Preparation of Full Papers

We invite you to submit full papers based on original research for consideration at the International Research Symposium 2025, University of Vocational Technology (IRS 2025-UoVT).

Conference Full Paper Preparation

- All papers should be written in English.
- The maximum length of a paper is limited to 6 printed A4 pages in the given format.
- A template in MS Word file can be retrieved from the website.
- All papers should use the APA (7th Edition) referencing style in the paper format template.
- The review process is Double-blind. Follow the following instructions in your **FIRST** submission.
 - **Do NOT** include authors' information, such as name, affiliations, e-mail, etc., in the initial manuscript.
 - **Do NOT** include grant information or personal acknowledgements in the initial manuscript.
 - All references, including authors' previous work, should be referred to as 3rd-persons' work.
- Details of authors should be included separately in the Authors section of the CMT submission page.
- Please note that the full papers sent via email, **will not** be considered for the review process.
- In addition, submit the duly filled and signed **Author Declaration Form** along with the first submission of the full paper.
- Research work presented or published elsewhere will not be considered.
- Please note, research papers that are not prepared according to the guidelines provided or are submitted after the deadline will not be considered for review.
- Key Documents of Interest: Full Research paper with Abstract, Author Declaration Form

- All accepted and presented papers' abstracts will be published in a conference proceedings book with an ISSN number, and the full papers in PDF format will be made available for online access.

Conference Paper Submission

- All paper submissions are through the online Microsoft Conference Management Toolkit (CMT) system.
- Please note that 1st time users need to create a new CMT account. Please use your institutional e-mail address while registering. Authors are strongly encouraged to use the same institutional email in the author information of the final camera-ready paper.
- While submitting a paper, select the most appropriate Track for your paper. The conference has Six tracks.
- Manuscript submission should be in Adobe Portable Document Format (PDF) only. Once accepted, all Camera-Ready papers should be in the required format.
- Manuscripts that do not conform to the above formatting guidelines will not be considered.
- Authors are requested to carefully review their manuscripts for language and formatting.
- All submitted manuscripts will undergo a plagiarism check using the Turnitin tool, with the acceptable similarity score set at 20%.
- Please contact the conference organizers if you have any questions regarding your submission or experience any issues while submitting your manuscript.